

Seymour Library Board of Trustees Approved Minutes

Date: December 20, 2016

Call to Order

The regular meeting of the Seymour Library Board of Trustees Approved Minutes was called to order at 7:00 on December 20, 2016 by Board President LuAnne Cenci.

Attendance

Present: Walter Borowiec, David Brannigan, LuAnne Cenci, Brigitte Duschen, David Newman, Taysie Pennington, Scott Rochette, Linda Sanford and Carl Gouveia (Director)

Absent: Christopher Wilcox

Guests: Kathy Kristansen

Public Comments: None

Approval of Minutes

After review and corrections, with a motion from Linda Sanford, seconded by Walter Borowiec, the minutes of the November meeting were unanimously approved.

Approval of Bills and Treasurer's Report

After review, and with a motion from David Brannigan, seconded by Scott Rochette, the Treasurer's Report and payment of bills were unanimously approved.

Director's Report

Highlights of November and early December activities were shared by the full time staff – Carl, Natalie, Chris and Abby

President's Report

LuAnne Cenci introduced the new Village of Brockport Library Trustee, Dr. David Newman.

NOTE: 2017 meetings will be held on the third Wednesday of the month. Next meeting date January 18, 2017.

Old Business

Standing Committee Updates

- **Financial:** LuAnne Cenci reported that the Brown Trust (approximately \$120 per month) was moved from Key Bank to Citizen's Bank. Additional deposits will be made directly from JP Morgan to the bank.
- January bill reviewers are LuAnne Cenci and Linda Sanford
- **Nominating:** No updates
- **Operational:** New doors have been ordered for the back entrance and the entrance to the staff room with an approximate cost of \$3000.

Ad Hoc Committee Updates

- **Bylaw Review:** After lively discussion, the Unattended Child Policy was redrafted and will be discussed at the January meeting.

New Business

- Health insurance
 - The Personnel committee will review the request to reimburse 15% of co-insurance expenses for the permanent staff members and will present a recommendation at the January meeting.
- Committee review
 - After discussion, it was decided to disband the Strategic Planning committee until it is needed again.
- Agreement committee
 - LuAnne Cenci, David Newman and Scott Rochette (?) will work on finalizing the municipal agreement.

Adjournment

With a motion from Walter Borowiec and seconded by Scott Rochette, the meeting was adjourned at approximately 8:40

Minutes submitted by: LuAnne Cenci

Next meeting date January 18, 2017.

Bill review: LuAnne Cenci and Linda Sanford